2101 Wilson Boulevard, Suite 700, Arlington, VA 22201-3060 • (703) 247-9471 • NTSA.org

ORGANIZATION INFORMATION						
Organization Name			Contact			
Title			On-site Conference Contact(s)			
Address			Address 2			
City	State	Zip	Country	Phone		
Fax	Cell Phone		E-mail			

# CAREER FAIR

Activity	Amount	Benefits	
Career Fair (Pilot Program)	\$200	Includes 6' Table-top, 2 Chairs, Access to Virtual Platform.	

## LOGO SPECIFICATIONS

Please e-mail a full color, 300 dpi or better image, preferably in EPS format, TIF and JPG logos will be accepted if an EPS is unavailable.

**PAYMENT INFORMATION -** Full payment must accompany this agreement.

Check VISA MasterCard American Express

Credit Card Number	Exp. Date	CVV
Printed Name	Signature	

# SUBMIT CONTRACT & CREDIT CARD PAYMENT VIA EMAIL:

Carol Dwyer, CMP Associate Director, Member Services cdwyer@NTSA.org (703) 247-9471



# NTSA VIRTUAL CAREER FAIR TERMS AND AGREEMENTS

These are the terms and conditions ("Terms") governing your company's participation in the NTSA Career Fair at TSIS ("Event"). By registering for the Event, you agree to these Terms which form a binding legal contract between your company, hereby referred to as "participant" and the host, the National Simulation & Training Association ("NTSA"). By accepting these Terms, you represent and warrant that you have the full legal right and power and all authority to do so on behalf of the Participant, and Participant agrees to be bound by all conditions, policies, and procedures as defined herein. Any term or condition regarding the Event not expressly covered in these Terms is subject to NTSA's decision, in its sole discretion.

#### **CONDITION OF ELIGIBILITY**

NTSA reserves the right to assess and determine eligibility of any potential Participant. To be eligible to participate in the Event, Participant must have a Career Fair contract that is current and paid in full. NTSA may deny or revoke eligibility for cause based on a violation of these Terms.

#### REGISTRATION

Participants must register to participate in the Event. Participant shall have staff available during all hours of the Event.

### PARTICIPANT RESPONSIBILITIES

Career Fair participating company shall complete and return the Career Fair contract to include the full payment.

NTSA will provide a complete list of career fair responsibilities to the participating company prior to the event.

As between Participant and NTSA, Participant shall be solely responsible for all of its materials submitted to NTSA in connection with the Event (the "Content"), including the accuracy of such Content. Participant represents and warrants to NTSA that the Content does not infringe on the intellectual property rights of any third party, is not defamatory or offensive, and is in compliance with all applicable laws, and that all persons appearing in the Content have provided appropriate consents to have their name, image, likeness, and video and audio recordings used in the manner that Exhibitor intends to use them.

#### **DEFAULT IN OCCUPANCY**

Any failure by the Participant to occupy their in-person/virtual space will not relieve the Participant of the obligation of paying the full Event fee.

#### ATTENDANCE

The Organizer shall have sole control over attendance policies at all times. NTSA does not warrant or guarantee any particular results of the Career Fair, nor does it guarantee a particular number of attendees.

#### **CANCELLATIONS AND REFUNDS**

Cancellation requests must be received by NTSA at cdwyer@NTSA.org no later than two weeks prior to the Event. Cancellations will be refunded less 25% of the total event fee. If any benefits from the package have been used, i.e., job postings, the value of that benefit may not be refunded, in NTSA's sole discretion. Cancellation requests received less than two weeks before the event will not receive a refund and the Participant forfeits the entire amount paid. There are no exceptions to this requirement.

# SUBLETTING OF VIRTUAL BOOTH PROHIBITED

The virtual booth assigned to the Participant is for its exclusive use. NTSA strictly prohibits the "co-opting" or subletting of virtual booths unless the participants are affiliated companies.

#### FORCE MAJEURE

NTSA may postpone or terminate the Event or any of its obligations hereunder without penalty if the Event platform becomes unavailable, or if it becomes inadvisable, impracticable, illegal, or impossible to hold the Event as scheduled due to any event or occurrence beyond the control of NTSA. In such an event, Participant hereby waives any and all damages and claims for damages and agrees that the sole liability of NTSA shall be to refund to Participant all payments made for booth space, less a proportionate share of all expenses incurred or committed by NTSA, such as, but not limited to, advertising.

#### **INDEMNIFICATION AND LIABILITY**

The Participant agrees to indemnify, defend and hold harmless NTSA and

the Event platform provider, and their respective officers, directors, employees, agents, successors, and assigns, from all and against any loss or liability, including reasonable costs and attorney's fees, asserted by any person or entity, arising out of or relating to: (a) any violation of any law, regulation or ordinance by the Participant, its employees or agents, (b) any failure by the Participant to comply strictly with these Terms and any additional requirements set forth in writing by NTSA or

regarding the exhibition space, (c) any infringement, defamation, unauthorized use, or other claims related to the Content or Participant's banner ads on NTSA.org, including but not limited to music, displays, graphics, or any other materials used during the Event; (d) use of any portion of the Event platform by the Participant, its employees, and/or agents, (e) the gross negligence, willful misconduct or fraud of the Participant, its contractors, subcontractors, employees, and/or agents, and (f) personal injury or property damage caused by the Participant, its employees and/or agents.

#### DISCLAIMERS

NTSA's Services are provided on an asis and as-available aasis. NTSA makes no warranties, guarantees or representations, express or implied, regarding the event or NTSA.org, including, without limitation, warranties or merchantability or fitness for a particular purpose. NTSA expressly disclaims any warranty that the NTSA materials, NTSA properties, services or event will be free from errors, delays or interruptions, that all errors will be corrected, or that any of the foregoing will meet the requirements of participant.

#### **NO ASSIGNMENT**

Participant shall not assign these Terms, including though an assignment by operation of law, without NTSA's express prior written consent.

#### **RELATIONSHIP OF THE PARTIES**

NTSA and Participant agree that these Terms are not intended to create any partnership, agency, joint venture, or employer/employee relationship of any kind; both parties agree not to contract any obligations in the name of the other or to use each other's credit in conducting any activities under these Terms. The parties agree that exhibiting as part of the Event does not constitute NTSA's official endorsement, guarantee, acceptance, or approval of Participant, its services, products, programs, or activities.